Chattanooga Calling Jobs Board Instructions

In order for your job posting to appear on ChattanoogaCalling.com, you must first post it on Indeed.com. Our website automatically pull postings from Indeed, that meet the following criteria.

1. The job must be within a 25 mile radius of Hamilton County
2. It must be a full-time position
3. The posting must be less than 30 days old
4. Finally, the job must fall within one of the following categories, and contain at least one of the corresponding keywords:

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| **INDUSTRY** | **KEYWORDS** |
| Financial Serives | finance or insurance or tax or credit or banking or analyst or accounting or accountant or audit or "financial services" or "wealth management" or "investment management" |
| Customer Service | "customer service" or "customer representative" |
| Construction and Trade | construction or draftsmen or "building inspector" or architect |
| IT | "information technology" or "IT" or software or developer or "computer engineer" or technology or "IT support" or "software developer" or "computer support specialist" |
| Transportation and Logistics | transportation or logistics or "truck operator" or "tractor operator" or "supply chain" or operator |
| Advanced Manufacturing | manufacturing or "advanced manufacturing" or engineering or "automative manufacturing" or "industrial maintenance" or "industrial maintenance technician" |
| Healthcare | healthcare or medical or biology or "life science" or nursing or "medical assistant" or "licensed practical nurse" |

If your job posting meets the requirements listed above, and contains at least one of the keywords listed in the above chart, it should automatically appear on ChattanoogaCalling.com.

If you make a change to your listing, it may take a few minutes before the site displays it, or you may need to clear your cache.